

PPG Updates Using Mozilla Firefox



If the Title Bar looks like the one above when you click on the “**PPG Access Internet Site**” button in Dashboard, Firefox is the default Internet browser for your system. If not, the following procedure will not be appropriate.

The PPG web updating procedure requires 2 steps.

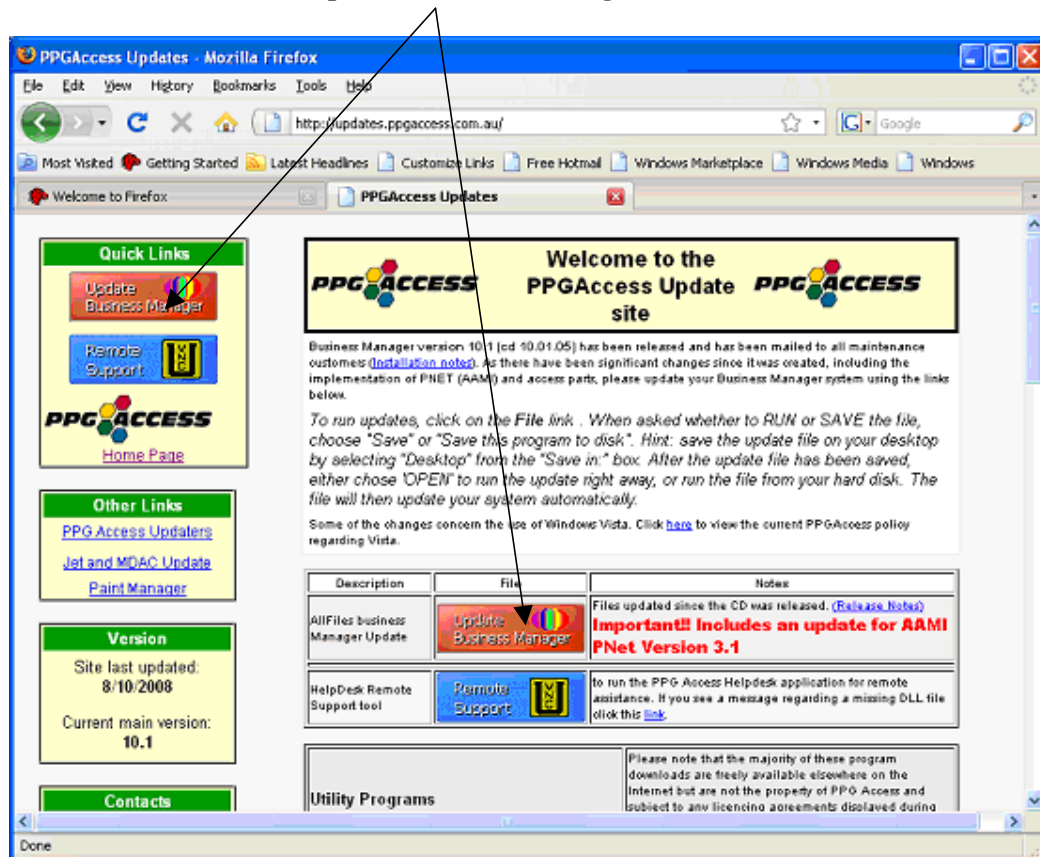
Firstly, the updater must be **downloaded** (ie saved) to the desktop of one of the computers on your network. **Secondly**, it must be **opened** (ie run) to copy the newer versions of the programme modules to your Business Manager working folder.

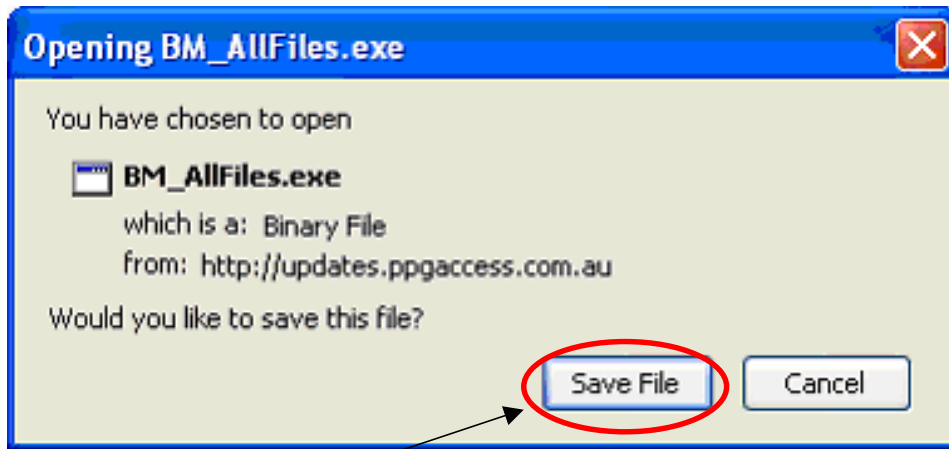
A web update need only be performed once to update the entire network, however the second step requires that none of the computers on the network have the PPG Dashboard open.

Steps 1 and 2 may be performed at different times. (Refer to 2e at the end of this document for instructions on how to do this.

Procedure

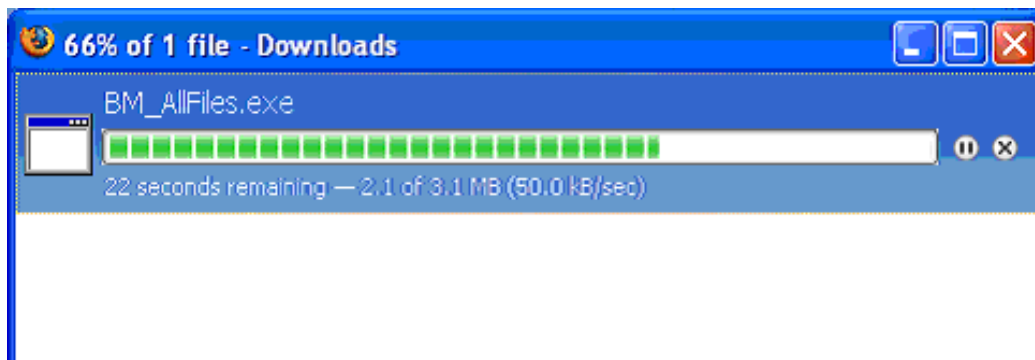
1. Click on either of the **Update Business Manager** Buttons.



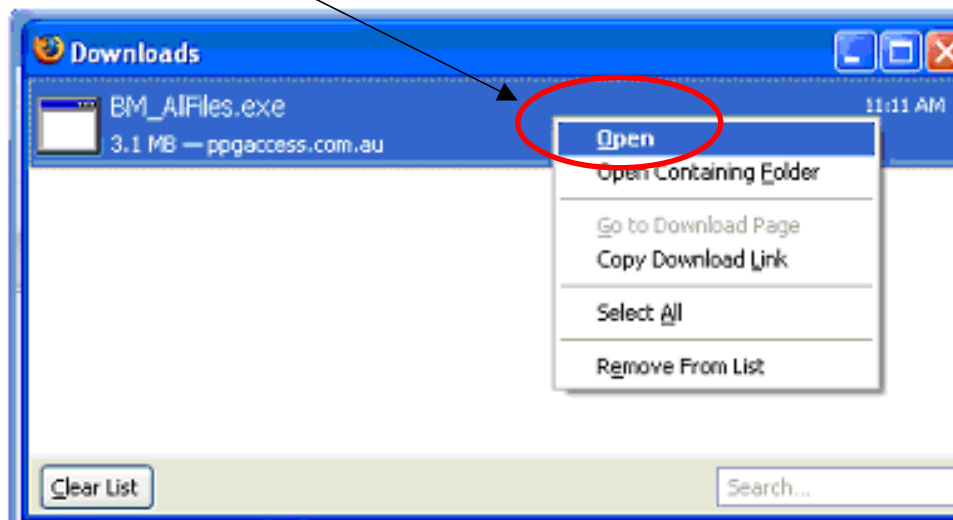


1a. Click on **Save File**.

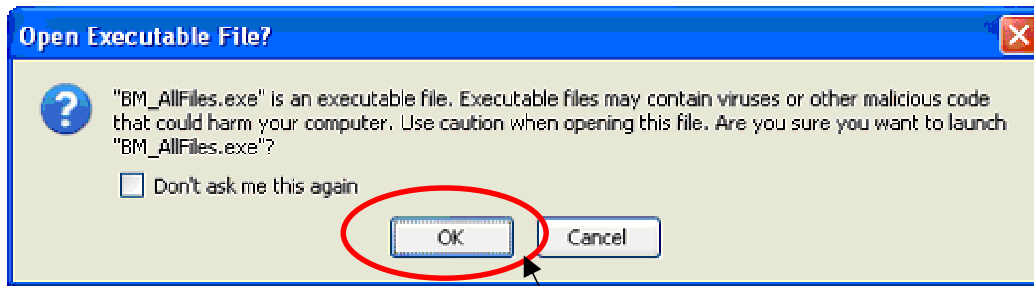
A **Download** window will appear. This will indicate the progress of the download.



2a. When the download is complete, **right click** on the **BM_AllFiles.exe** icon and select **Open**. **Note: If you have previously run updates and the file has not been cleared the file may be called BM_AllFiles(1).exe , ...(2) etc. Make sure you are opening the most recent file.**



Please note that some versions of Mozilla Firefox have links labelled **Open** and **Remove**. There is no need to **right click** in this situation, simply **left click** on **Open**.



If the above security warning appears, click **OK** to continue.

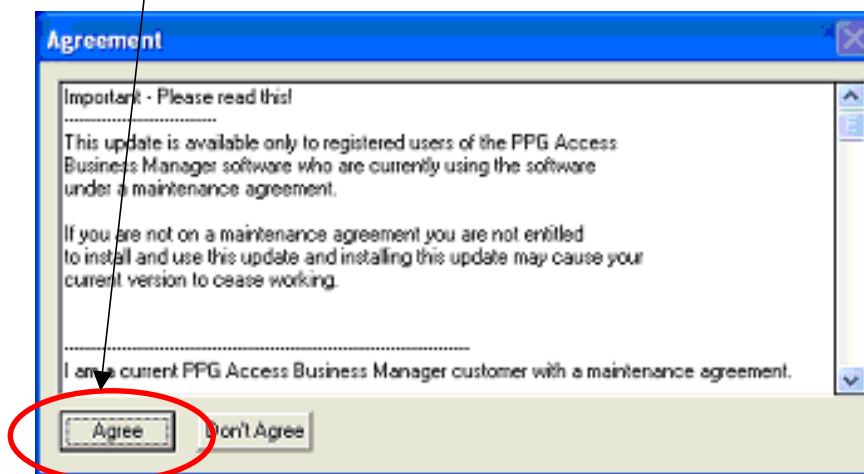


You may also see a warning similar to the above. Click **Run**.



2b. The above screen should load. **Make sure that Dashboard is closed on all computers on your network**, then click **Install**

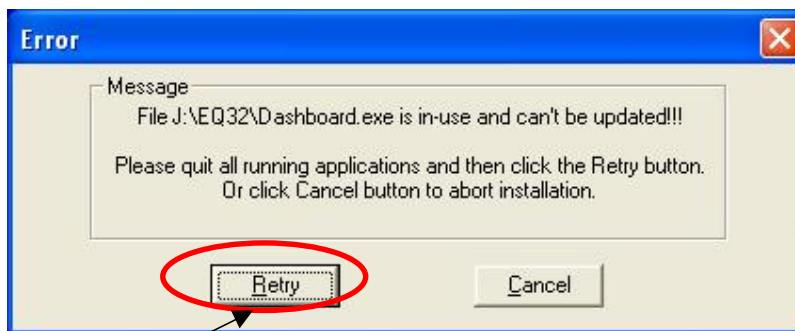
2c. Next, **Agree** to the licence.



2d. The updater will commence replacing old programme modules and will display the following progress screen.

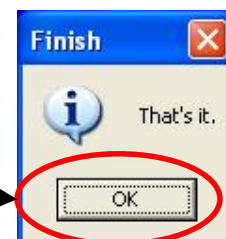


If any modules have not been closed completely (for example, if they have been minimised rather than closed), the updating process will pause and a dialog box similar to the following will appear.

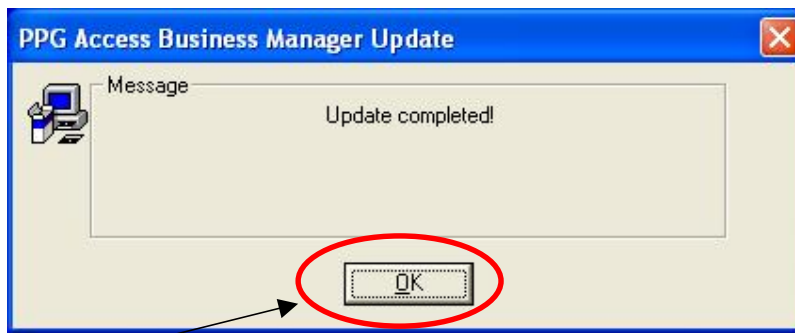


Ensure all modules, **including Dashboard**, are closed on all computers, then click the **Retry** button.

Sometimes, as part of the update process, a small sub-programme will be run. This may require you to acknowledge before the update can continue. Click **OK** to the prompt.

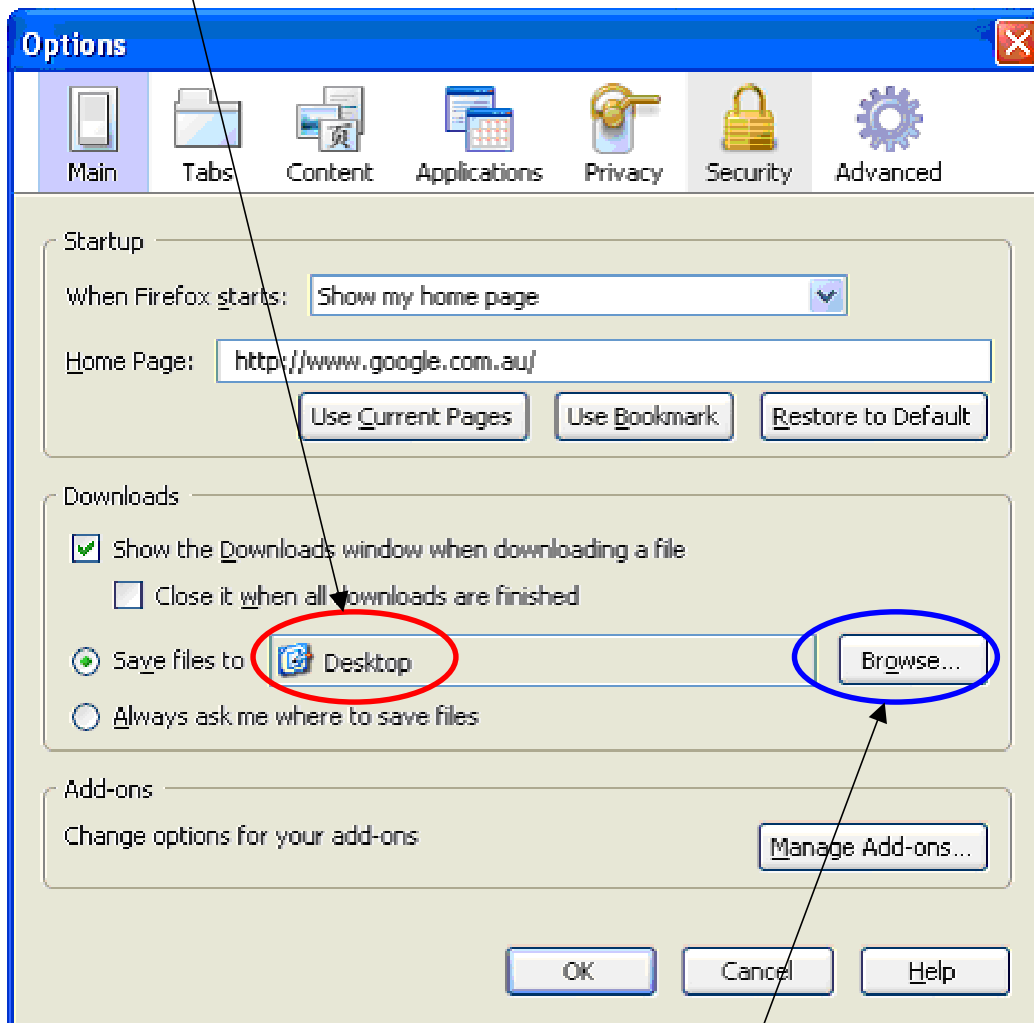


Finally, you will see the following screen



Click **OK**. The Update is now complete.

2c. To run the updater (step 2 of the 2 step process) at a more convenient time, first ensure that Firefox has downloaded the updater to the **Desktop** folder. If this is not clear, open the Tools menu and select Options. The box highlighted below should indicate **Desktop**.



If the “Save files to:” destination is somewhere else, click **Browse**, select **Desktop** and repeat the download (step 1 above).

Close all programmes and, from your desktop, **double click** on the **BM_AllFiles.exe** icon

Resume the procedure above from point 2b.

